

MEETING MINUTES

Meeting:	Eight GSA Council Meeting		
Date of Meeting:	August 3, 2017	Time:	1:00 p.m. – 2:30 p.m.
Minutes Prepared By:	GSA Secretary	Location:	

1. Meeting Objective

Eight GSA Council Meeting

2. Attendees

Council Members: Ranbir Bali,(President), Caesar Clemente (Secretary), Ashleigh Massey (Representative), Samip Dhakal (Representative), Erin Archer (Representative)

Absent: Vera Nwaka(Treasurer)

3. Agenda and Notes, Decisions, Issues

Topic	Discussion
Meeting Protocols	- The last meeting was approved by the council.
Welcoming the New Representative of Biblical Studies Program	- - The president introduced the council members to Erin and the group officially welcomed her to the team. Erin signified her happiness to be part of the council and expressed her willingness to work to achieve the goals of the GSA.
Freshmen Orientation Issues	<ul style="list-style-type: none"> - The president briefed Erin on the latest student orientation progress. - As per Dean Colin suggestion, program coordinators should be given more time in introducing their department. The MISSM/MISAM representative agreed on this point as he informed the group that Dr. Sergey Butakov who is the MISSM/MISAM coordinator told him that he needs 20 minutes. For her part, Ashleigh said that she thinks the time allotted in the program for the Psychology Assessment Coordinator is enough. - The psychology assessment representative informed the group that as of now there are 11 registered students for her department. - Samip told the council that Amaka who was slated to make a speech to the new students would not be able to make it as she is already busy with her work. Amaka, as an awardee, was supposed to inspire and encourage the new students in the pursuance of their studies. Samip, however, informed the group that Dr. Butakov has another student in mind who can replace Amaka. Samip said once this is finalized he will inform the group about this issue. - Samip further said that his vice-president would be the one to represent him in his speech during the program orientation. - Samip also informed the group that he will need at least four volunteers during the program orientation. These volunteers according to him can come from his own set of officers and the chairmen of the professional student organizations (ISACA and IEEE). - The president apprised the group that 12 shirts will be allocated to officers. Some of these shirts will be distributed to the management representatives. - For the student's shirts, the council recommended 20 large, 20 medium, 10

	<p>extra-large and 10 small.</p> <ul style="list-style-type: none"> - The president urged the group to make suggestions for the dessert part of the GSA orientation. He pointed out the school policy that all food should be ordered from ARAMARK company, the official caterer of the university. It is only if ARAMARK refused will the GSA be given freedom to order from other caterers. - The council decided that ARAMARK should first send us its list of desserts and then the council can choose from it. 	
<p>GSA Annual Plans</p>	<ul style="list-style-type: none"> - The president reminded the group of the GSA annual plans as this will be reported to the University President in August. The following activities were approved and decided by the council. 	
	<p>September</p>	<ul style="list-style-type: none"> - Freshmen Orientation - Meet and Greet
	<p>October</p>	<ul style="list-style-type: none"> - Professional Development Training for each graduate studies departments during the reading week.
	<p>November</p>	<ul style="list-style-type: none"> - Soft Skills Training for all GSA students
	<p>December</p>	<ul style="list-style-type: none"> - Program Related Seminars for each graduate studies department - GSA Christmas party
<p>Other Issues</p>	<ul style="list-style-type: none"> - On-going advocacies: Peer tutoring, Community Involvement, Promotion of Professionalism - The council recommended that a similar template of programs be followed for the Winter session except for the Christmas party. - Further talks regarding budgeting for each activity will be discussed in future meetings. <ul style="list-style-type: none"> - The council decided that the meet and greet event which was supposed to happen on September 8 will be postponed to a later date in September in order to give GSA more time to prepare for it. Moreover, a university wide event is happening during that day thus this is another reason for its postponement. The new students will be encouraged to attend the University event instead. 	

4. Action Items

1

2

3