

MEETING MINUTES

Meeting:	Seventh GSA Council Meeting		
Date of Meeting:	July 27, 2017	Time:	12:00 p.m. – 1:00 p.m.
Minutes Prepared By:	GSA Secretary	Location:	

1. Meeting Objective

Seventh GSA Council Meeting

2. Attendees

Council Members: Ranbir Bali, (President) Vera Nwaka (Treasurer), Caesar Clemente (Secretary), Ashleigh Massey (Representative), Samip Dhakal (Representative)

Management Representatives: : Dean Colins Neufeldt (Dean of Graduate Students)

Absent: Lenora Wallden (Representative)

3. Agenda and Notes, Decisions, Issues

Topic	Discussion
Meeting Protocols	- The last meeting was approved by the council.
Bylaws	- - Dean Colin asked the council to sign as incorporators of the bylaws. He exhorted the council how important are their signatures as it will be “immortalized” as the first set of officers who transformed GSA into a legal entity. He further said that other policies supporting the bylaws need to be constructed such as the compensation and election policies. He vowed to help the council in drafting these policies this coming August.
Biblical Studies representative	- - Dean Colin informed the council that he talked with the Dean of Biblical Studies for Lenora’s replacement. Biblical Studies is going to send a new representative, but he or she is already finished his or her studies. The new representative will just be completing some requirements. Dean Colin asked the council if this is fine with them to which the council responded in the affirmative. - - The president asked Dean Colin if he could meet the new representative ahead of time to brief him or her. Dean Colin said he would have more information regarding this matter in the future.
Freshmen Orientation Issues	- MISSM/MISAM representative presented his program for the program orientation. Below are the program details <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> 2:00 pm - 2:05 pm - Opening Speech from MISSM/MISAM president. 2:05 pm - 2:15 pm - Speech from Department Chair 2:15 pm - 2:25 pm - Speech from ISACA president 2:25 pm - 2:35 pm - Speech from IEEE president 2:35 pm - 2:45 pm - Speech from Amaka (Gold Medalist) </div>



	<ul style="list-style-type: none"> - - The psychology representative in charge for the program presentation for the psychology department will send her program details next week as she still needs to talk to the head of the psychology department. - - A discussion ensued on what to do with the biblical graduate students during the program orientation hour. The president suggested that they join the psychology orientation. Ashleigh, however, said that they might not be interested in the talks as it does not relate to them. The body agreed that in this case, the orientation for the new graduate studies biblical students will end at 2 pm. If they are international students, they will be advised to attend the orientation for international students at 3 pm. - - The two representatives decided that they will use the following rooms for the orientation: <div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> Pyschology -HA010 Missm/Misam – HA019 </div> - - The talk on what to include in the giveaway bag ensued. The council agreed to choose the unisex category. The president confirmed that all items in that category could be included in the bag for the same price. The council then decided to adopt all items listed in the unisex category- Vouchers subsidizing professional membership fees as agreed in the previous meetings will be included in the giveaways bags.
<p>Reports and Plans</p>	<ul style="list-style-type: none"> - - The president instructed the two representatives to give a weekly report on the different issues of their department. These reports will help him present these issues to the university president. - - The president emphasized that the GSA organization need to develop the GSA yearly plan. The council reviewed the planned events for this coming fall and winter. Ashleigh suggested that the council should only approve and enact events that the council can feasibly do. The council decided that they should talk more about these matters in the future meetings.
<p>Compensation Issues</p>	<ul style="list-style-type: none"> - - The council decided to adopt the agreed monthly compensation for the month of August. Including this in the equation, the total compensation amount due would now be 1,200 for the executive council members and 960 for the representatives. This amount covers the months May to August. - - The representatives who will work more than 3 hours a week due to the orientation preparation will be compensated accordingly.
<p>Other Issues</p>	<ul style="list-style-type: none"> - - The MISSM/MISAM representative informed the council that he will not be able to attend the orientation as he has to go home to his home country for personal reasons. He will, however, send a representative to replace him. - - The council also agreed to the appropriate increase in GSA fees. The new amount suggested is 120 dollars. - - The president once again reminded the council to adopt Robert’s rule in meetings.

4. Action Items

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