**MEETING MINUTES**

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|  | **Meeting:** | 9th GSA Council Meeting |  |  |  |  |  |
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|  | **Date of Meeting:** | September 18, 2018 | **Time:** | 10  | 1pm-2pm |  |
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|  | **Minutes Prepared By:** | GSA Secretary | **Location:** |  | G 401 |  |
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|  | **1. Meeting Objective** |  |  |  |  |  |  |
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9th GSA Council Meeting

**2. Attendees**



Council Members: Uttkarsh Goel ,(President), Vinayak Kohli (VP Academic Affairs and External relations), Sumaiya Nazneen(VP finance) , Bhupinder Kaur (VP Student Life)Erin Archer (Representative)

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| 3. Agenda and Notes, Decisions, Issues |
| Topic | **Discussion** |
| Office Hours  | * The president opened the session to discuss about the office hours
* President mentioned about site up and running and asked everyone to provide with the list of updated office hours at the earliest
* The council agreed upon the same to send the office hours at the earliest to Samuel
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| Resume Writing event  | * President moved the session forward with the discussion of resume writing event for active members of GSA
* Secretary presented the idea of including the Linkedin profile event with the resume writing event
* The idea was acknowledged by the council and dates to be decided in the next meeting when the budget and the Linkedin expert is finalized
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| Diwali Event  | * President further moved the session to discuss about the Diwali event to be commenced on 5th November
* The president further explained the council about traditional Diwali and confirmed the event will be at Tegler from 12-1
* The agenda item was moved to next meeting for extensive discussion
* The president also confirmed the event will be organized in coordination with CSA
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