**MEETING MINUTES**

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|  | **Meeting:** | General Council Meeting |  |  |  |  |  |
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|  | **Date of Meeting:** | 28th Jan 2020 | **Time:** |  | 12:00PM to 01:00PM | |  |
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|  | **Minutes Prepared By:** | GSA Secretary | **Location:** |  | HA314 | |  |
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|  | **1. Meeting Objective** |  |  |  |  |  |  |
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GSA General Council Meeting

**2. Attendees**



Council Members: Rajat Wason (President), Sushant Sharma (VP Internal and External Affairs), Akash (VP Finance), Ms. Jasmine Kaur Gill (VP Student Life and Learning)

Management: Dr Edgar

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| 3. Agenda and Notes, Decisions, Issues | |
| Topic | **Discussion** |
| Referendum & Resolutions | * All resolutions are signed and up-to-date saved in the google drive. |
| Finance Issues | * Rajat asked Akash about T4 for Every employee of GSA. * Akash said it’s not necessary for the old council, but later he will check with Christine on this first. * Akash is meeting Christine this Friday regarding reconciliation and after that he will do the audit process of GSA account to start for last year with an auditor. |
| Other Issues | * Sushant is having a meeting with Dante today for election voting links for program representatives and GSA executive council members. * Rajat informed everyone regarding ERO Mr. Harbir, who will sending an email to Dr. Edgar for the upcoming GSA elections which will be send to students. * Dante emailed Sushant regarding the numbers of students who are admitted in graduate level diploma, certificate and degree for this term. * Akash told the council that as per the bylaws, there should be 1 program representative in each program up to 14 students, 2 program rep upto 100 students and above 100 students there should be 3 program rep. * Currently, as per the figures obtained from Dante – there will be 2 Program representatives for Psychological Assessment, 1 Program representative for Environment and Public Health, 2 Program representatives for MISAM, 1 Program representative for Master of Education, 3 Program representatives for MISSM and no program representative for MA in BCS. * Rajat asked the council to talk to students regarding the positions and up-coming elections of GSA. * Rajat raised the question and open the discussion to the council of setting the minimum GPA requirement for the GSA president position. * He told the council that last election was set to 3.0 for president position and VP position there was no requirement. * Council showed their concern in setting up the bar for minimum GPA requirement, considering the amount of work for that position and without hampering his/her studies. * Dr. Edgar asked the council whether the GPA requirement was set in align with the election policy or bylaws. * Rajat replied that it was discussed by the previous council with Dr. Colin for setting a minimum GPA requirement. * The council agreed to set the minimum requirement at 3.4 GPA for GSA president position and there is no bar for VP’s position. * The schedule is out for the GSA elections and new council members must be registered for the next three semesters. * There will be 2 weeks to advertise and Forum will be on 2nd march, time will be at 4PM. * Handover meeting will begin in April first week for a new council member. * Jasmine told the council to book the space for the forum day, auditorium would be the good space to conduct the speech session for new council member. * Rajat asked everyone that Do we require a speech from program rep? * Jasmine suggested to have an introductory speech from each program representatives. * Akash told the council as per bylaws that Every candidate must attend the forum and fail to do so will lead to disqualification from the position. * Regarding events, Jasmine told the council that for meet and greet – there is no room available from12-1PM. * Also, she said that she is planning to host Trivia night on Feb 12 and details will be emailed soon by her. * Holi is on 9th march, Since Faye is leaving the job so basically it will be more on GSA this time. * Jasmine discussed about April 10 event – the entertainment night, the details will be sent out soon to the council. * There will be an entry ticket for the entertainment night event. * Rajat explained it to the Dean Dr. Edgar about the event tickets which assure the attendance of the students. * Rajat told the council that he is having a meeting with ETS on 3rd Feb, Monday. * Regarding new Graduate Student activity space - Rajat has dropped an email to Lana and she will update the council next week. * Dr. Edgar raised the concern regarding an error in last minutes of meeting(21st Jan 2020, General Council Meeting at AW118) where GSA CUE and not CUE was in support of ab-GPAC decision which is against the govt regarding new PSE model and asked Sushant to correct it and update the last minutes of meeting. * Dr. Edgar told the council about Elevating future post-secondary institution, Quin will send out the message, and we can look out any support from graduate students. * Dr Edgar will send a detail via email to Rajat. |
| Action items | * Sushant will meet Dante today regarding voting link for program representatives and GSA executive council member. * Jasmine will provide the update on event calendar. * Akash will meet Christine for the account reconciliation process followed by an audit process of GSA. |