**MEETING MINUTES**

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|  | **Meeting:** | Graduate Representative Council |  |  | GRC Transition Meeting 2020 |  |  |
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|  | **Date of Meeting:** | 20th April 2020 | **Time:** |  | 05:00 PM to 06:00PM | |  |
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|  | **Minutes Prepared By:** | GSA Secretary | **Location:** |  | Individual home via Google meet | |  |
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|  | **1. Meeting Objective** |  |  |  |  |  |  |
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GSA General Council Meeting

**2. Attendees**



Council Members: Rajat Wason (President), Sushant Sharma (VP Internal and External Affairs), Jasmine (VP Student Life). Akash Chavda (VP Finance)

New Council Members: Sandeep Bonagiri (President), Naga Venkata Palaparthy (VP Internal and External Affairs), Nakkina Bhargava Sai (VP Finance), Deepthi Gudapati (VP Student Life)

Program Representatives: Isha Pathak, Abhilash Nallarala, Satinderpal Singh.

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| 3. Agenda and Notes, Decisions, Issues | |
| Topic | **Discussion** |
| Other Issues | * Rajat welcomed everyone in the meeting and started the meeting with an introduction session. * Rajat introduced about Adam and Kimberley who were not present in the meeting. * Rajat told everyone about brief introduction of GRC. * He told that GRC is a bigger and upper body than executive directors of GSA. * Rajat wishes the new council for their new roles for serving graduate students in their best interests. * The GRC meeting should be held every month by the council. * Rajat told everyone that the Quorum must be maintained which comprise of 2/3 of the participants for the meeting. * Sandeep asked Rajat who all the part of the GRC? He replied that it comprises of all the GSA executives’ members and any club which comes under GSA. * Rajat told everyone that GSA will support university Graduate Students through GSA funds during this covid-19 situation. * Rajat told everyone about the Fee levy which is deducted as CAD$25 each semester from that total fund collected 90% is disbursed in scholarships/bursary. * The deadline to apply for GSA scholarship award is 15th May. * Rajat told everyone that the total amount of CAD$ 10,000 will be disbursed among graduate student on the need bases, and the award will be administered by the CUE Financial Aid Office. * The Financial aid office will shortlist the students as they have the set procedures for the selection process. * Bhargava suggested to have fixed amount to disburse as a support amount during Covid-19 situation. * GRC will set the cap in terms of fixed amount to be disbursed for the shortlisted students for the support fund by GSA. * Deepthi asked the council who will do the selection or filtering of applications? – the filtering will be done by Financial aid office only. * She asked the council whether the same students who have already taken the benefit from GSA in the month will again be eligible for other GSA support benefits. * Rajat replied that it’s the responsibility of Financial aid office and they do this in a very fair manner in terms of distribution of funds for bursary – preference will be given to other students who have not received benefits earlier. * Sandeep asked Rajat that can the members of GRC can apply for the awards from GSA? * There is no restrictions to any GRC member to apply for awards but it seems unethical. * Naga asked the council – Are we setting up the any specific criteria for students? * Rajat replied that it’s the Financial aid office has the sole discretion to disburse the awards. * Rajat told everyone that the only criteria he should consider that the student will be registered in the semester. * Jasmine asked Rajat that whether GPA is the criteria to disburse the fund. * The total amount of CAD$ 10,000 will be disbursed during this covid-19 situation for graduate students. * The GRC chair, a secretary and judicial board should be set up for the upcoming council during the next GRC meeting. * Sandeep asked about that program rep will get the salary instead of honorarium payment. * Akash asked to follow the GSA compensation policy. |