**MEETING MINUTES**

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|  | **Meeting:** | General Council Meeting |  |  |  |  |  |
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|  | **Date of Meeting:** | 19th Nov, 2019 | **Time:** |  | 02:00PM to 03:00PM |  |
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|  | **Minutes Prepared By:** | GSA Secretary | **Location:** |  | AW118 |  |
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|  | **1. Meeting Objective** |  |  |  |  |  |  |
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GSA General Council Meeting

**2. Attendees**



Council Members: Rajat Wason (President), Sushant Sharma (VP Internal and External Affairs), Adam (Program Rep Master of Education)

Management: Dr Colin, Dr. Edgar Schmidt

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| 3. Agenda and Notes, Decisions, Issues |
| Topic | **Discussion** |
| Referendum & Resolutions | * All resolutions are signed and up-to-date saved in the google drive.
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| Finance Issues | * GSA insurances have been done and policy copies sent to management.
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| Other Issues  | * Yesterday, GSA had hosted an academic session for graduate students on job market and career development.
* Rajat and Sushant briefed about the event which was a good event with an open interactive session with graduate students.
* Rajat talked about Academic training during winter break or summer break, Kimberley talked about training which GSA will fund them for it.
* Dean told council just to make sure everyone from graduate students from all departments will be the part of the training events.
* Dean Colin also suggested - There will be clubs for each department and GSA will fund those clubs and then they disburse it accordingly
* GSA should be focus on over all graduate students through clubs which is the right way to distribute money for their events.
* It is already mentioned in finance policy for clubs. But for now, there are no clubs for graduate programs.
* Dean told council to refer to election policy to elect representative for clubs from graduate programs.
* Every clubs have guidelines to spend the money as per the finance policy.
* Dr Colin suggested to make the policy for the clubs to follow for all the operations.
* Program rep for MISSM/MISAM for upcoming election for GSA.
* Winter Orientation 7th January – council had ordered 50 more t-shirts and water bottles for new students.
* The place for winter 2020 orientation – design and thinking space !!
* Dean suggested the council to bring program chairs which will meet students and it should not be long welcome session during the orientation.
* Chair will interact with students and ask them if they have any issues during the course they can come and see program chair.
* There will a general session and then later split the students with their program chair to address them.
* Regarding new students’ number- Dr Colin suggested to talk about with crystal and talk with Kiley about the space for program chair address session during winter orientation.
* Christmas Party – Jasmine has booked the venue at The three amigos on 12th December 2019 for a entry ticket of 10$ each.
* Pizza with president – it will be on 21st November at 12 noon in AW118.
* Rajat has asked Adam to join the pizza with president meeting.
* PR policy update with ab-GPAC – Concordia will give an input on PR policy for graduate students before tabling it the government.
* GSA website – council will hire a student from graduate students, and GSA can compensate the student for the job responsibility.
* Dean Colin suggested to go for a professional company to build and update web sites for GSA due to insurance liability in case of any issue arises with the website.
* Rajat talked about start up Edmonton initiative, regarding information security group.
* There will a meeting in January 2020 and students will be a part of it.
* Alex (CSA ED) approached Rajat and talked about repairing the foosball table in Tegler, and if GSA can contribute to add some money for that repair.
* Council didn’t suggest putting in GSA money for the foosball table in the Tegler.
* Dr Edger told council about upcoming event on Poverty simulation in Edmonton, a big case competition in march 2020, funded by external organization and the event is open to all the students
* Dean Colin has announced the management decision on number of hours work on campus is limited to 20 hrs per week from winter term 2020.
* Dean Colin has asked council to appoint ERO and Assistant for the upcoming GSA elections
* GSA will give some compensation in terms of gift after successful Completion of GSA elections.
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| Action items | * For elections – there will an advertisement of all positions for program rep in the upcoming elections of GSA
* Get the winter orientation students number and book the space for chair to address graduate students.
* Jasmine will send the update about the Christmas party to everyone.
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